

Lumber City Development Corporation
Minutes of the Board of Directors

January 16, 2019 Board Meeting
500 Wheatfield Street
North Tonawanda, NY 14120

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:31 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken, and the following Directors were present:

Mitch Banas
Donna Braun
Dave Gross
Ed Janulionis

Stacy Kubit
Nick Maniccia
Joe Fonzi

Andrea Moreau
Art Pappas
Brian Pettit
Douglas Taylor

Also, Present: Community Development Director Michael Zimmerman
Planning & Development Specialist Laura Bernsohn

Excused: Garry Kraus
Amber Holycross

Joe McMahon

Minutes Review

The minutes from the November 28, 2018 board meeting were included in the Board packet. The board took a few minutes to review them.

Resolution: Moved by Director Pappas,

That the Board of Directors approves the minutes of the November 28, 2018 meeting.

Seconded by Director Moreau and unanimously approved.

Treasurer's Report

The November & December 2018 report was included in the Board packet. Director Moreau went over the details of the report and answered all questions. The November 2018 report indicated a total in all accounts to be \$566,895.02. The December 2018 report indicated a total in all accounts to be \$541,420.80.

A/R Aging Summary: Michael Zimmerman went over the A/R Aging Summary and answered all questions.

Resolution: Moved by Director Braun

That a motion is made to approve the November & December 2018 Treasurer Report.

Seconded by Director Pettit and unanimously approved.

Committee Reports

Finance/Loan/Audit: The Finance/Loan/Audit Committee did not hold a meeting.

Projects Review: The Projects Review Committee held a meeting on January 7, 2019. Minutes from the meeting were included in the Board packet. Michael Zimmerman went over the details of the minutes and answered all questions.

Oliver Street Façade Enhancement Program (OATH): Michael Zimmerman and Laura Bernsohn updated the board on the program. The LCDC Projects Committee is in agreement that more façades can be completed with an additional \$10,000 from the LCDC Marketing budget.

Resolution: Moved by Director Gross

That a motion is made to complete more Oliver Street façades with the additional funds from the LCDC Marketing Committee

Seconded by Director Fonzi and unanimously approved.

LCDC Project Summary Report: The January 16, 2019 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions.

Human Resources: The Human Resources Committee held a meeting on January 8, 2019. Director Pettit went over the details of the meeting and answered all questions.

Marketing: The Marketing Committee held a meeting on January 9th. Director Gross reviewed the minutes from the meeting. It was discussed that the Marketing Committee will allocate \$10,000 of their budget to support the Oliver Street Façade Enhancement Program.

Resolution: Moved by Director Braun

Marketing That a motion is made to allocate \$10,000 of the LCDC Committee budget to the Oliver Street Façade Enhancement Program.

Seconded by Director Fonzi and unanimously approved.

Governance: The Governance Committee did not hold a meeting.

Old Business:

Brownfield Opportunity Area: Michael Zimmerman updated the board on completion and adoption progress.

Oliver Street Update: Laura Bernsohn updated the board on the status of projects related to Oliver street. Laura provided information on the upcoming events and answered all questions.

Smart Growth Fund: Michael Zimmerman updated the board regarding the program and designs.

New Business:

Other Activities: 11/30- Robin Schimminger Meeting, 12/4 Common Council, 12/13 Placemaking Steering Committee, 12/17 NT Historic, 12/19 NYSDEC Meeting, 1/8 Common Council, 1/15 common Council, 1/16 78 Bridge Street RFP

The next meeting will be on February 20, 2019 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Gross to adjourn the board meeting at 7:30 p.m. Seconded by Director Moreau and unanimously approved.

Respectfully Submitted,

Laura Bernsohn
Planning & Development Specialist
January 17, 2019